

**MEMO OF RECORD**  
Commonwealth Education Continuum

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Type: Commonwealth Education Continuum – First Year Success in Postsecondary Workgroup  
Date: May 18, 2022  
Time: 1:00 p.m. ET  
Location: Virtual meeting – Workgroup members by ZOOM teleconference. Public viewing at CPE YouTube Page

**CALL TO ORDER**

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The Commonwealth Education Continuum First Year Success in Postsecondary Workgroup held a regular meeting on May 18, 2022 at 1:00 p.m. ET. Pursuant to Executive Order 2020-243 and a memorandum issued by the Finance and Administration Cabinet dated March 16, 2020, and in an effort to prevent the spread of the novel coronavirus (COVID-19), the CEC workgroup met utilizing a video teleconference. Members of the public were invited to view the meeting on the CPE YouTube page.

**ATTENDANCE**

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The following members were present: Katie Adamchik, Phyllis Clark, Dan Connell, Nicole Eovino Diebold, Marko Dumancic, Robert Hayes, Sandra Kimberlain, Lilly Massa-McKinley, Thys Meyer, Leah Murphy, OJ Oleka, Asia Payne, and Barrett Ross.

The following member was not present: Rachael Wall.

Joette Fields, CPE Business Specialist served as recorder of the meeting memo.

**WELCOME AND INTRODUCTIONS**

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First Year Success in Postsecondary Workgroup Co-Leads Robert Hayes and Lilly Massa-McKinley welcomed the members of the workgroup and provided brief introductions. Members were asked to provide their name, organization, and role in the workgroup. The meeting agenda was briefly reviewed, and the meeting objectives were discussed and reviewed.

## **OVERVIEW OF THE COMMONWEALTH EDUCATION CONTINUUM (CEC)**

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Dr. Amanda Ellis provided the workgroup attendees with the CEC's purpose, an overview of the goals and membership of the CEC, and a review of the annual objective of the CEC. Dr. Ellis provided a review of how the CEC developed the comprehensive list of prioritized recommendations through stakeholder engagement and input from workgroup members.

## **REVIEW CURRENT DATA**

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Education Strategy Group (ESG) Associate Briana Falduti provided a presentation on data related to First Year College Success in Kentucky. Workgroup members discussed the data that was presented and engaged in a deeper conversation of what the data means and how it ties to the work of the CEC.

## **WORKGROUP PROPOSED ROLES AND EXPECTATIONS**

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Robert Hayes provided an overview of the workgroup purpose to define first-year success and to develop recommendations to expand access and success in Gateway coursework that enhances student retention and completion of high-quality postsecondary credentials and degrees for all of Kentucky's students with an emphasis on the Commonwealth's underrepresented students. Workgroup members were asked to provide topics they think are most pressing for the state to address and how the work of the group can successfully address concerns. Workgroup members reviewed and discussed their roles and responsibilities to attend meetings and to share their expertise with the group. Their role as advocates for the workgroup and the CEC and the broader desire to build awareness and buy-in among key stakeholders and promote the work of the Continuum was also reviewed.

## **STAKEHOLDER ENGAGEMENT EFFORTS**

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Lilly Massa-McKinley provided an overview of the plan for capturing stakeholder feedback through focus groups and interviews to ensure a diverse group of voices are represented. Each workgroup member was asked to conduct at least one stakeholder interview or focus group by June 30, 2022.

## **NEXT STEPS AND ADJOURNMENT**

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Robert Hayes thanked the workgroup members for their willingness to serve the Commonwealth as a member of the First Year Success in Postsecondary workgroup and provided information on where materials for the workgroup are located. The workgroup

members were reminded of future meeting dates and were asked to contact the workgroup co-leads with any questions or concerns.

The meeting adjourned at 2:28 p.m. ET.