

**MEMO OF RECORD**  
Commonwealth Education Continuum

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Type: Commonwealth Education Continuum – First Year Success in Postsecondary Workgroup  
Date: November 17, 2022  
Time: 1:00 p.m. ET  
Location: Virtual meeting – Workgroup members by ZOOM teleconference. Public viewing at CPE YouTube Page

**CALL TO ORDER**

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The Commonwealth Education Continuum First Year Success in Postsecondary Workgroup held a regular meeting on November 17, 2022 at 1:00 p.m. ET. Pursuant to Executive Order 2020-243 and a memorandum issued by the Finance and Administration Cabinet dated March 16, 2020, and in an effort to prevent the spread of the novel coronavirus (COVID-19), the CEC workgroup met utilizing a video teleconference. Members of the public were invited to view the meeting on the CPE YouTube page.

**ATTENDANCE**

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The following members were present: Katie Adamchik, Tony Bartley, Phyllis Clark, Marko Dumancic, Maria Galyon, Robert Hayes, Lilly Massa-McKinley, Sandra Kimberlain, Mathys Meyer, Leah Murphy, and Barrett Ross.

The following members were not present: Dan Connell, Nicole Eovino Diebold, Mitzi Holland, OJ Oleka, Asia Payne, and Rachael Wall.

Joette Fields, CPE Business Specialist served as recorder of the meeting memo.

**WELCOME & ICEBREAKER AND INTRODUCTIONS**

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First Year Success in Postsecondary Workgroup Co-Lead Lilly Massa-McKinley welcomed members to the meeting and brief introductions were made for the benefit of new members and guest presenters. The workgroup members participated in an icebreaker exercise and Dr. Lilly Massa-McKinley provided a review of the meeting agenda and meeting objectives to discuss the priority recommendations for the workgroup and to finalize recommendations for action steps.

## **DATA PRESENTATION**

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CPE Executive Director of Data, Research and Advanced Analytics Travis Muncie and CPE Associate Director of Data, Research and Advanced Analytics Dr. Chris Ledford provided a presentation that highlighted research that assessed the Kentucky ACT College Readiness Indicators for Four-Year Public Universities and the Kentucky Community and Technical College System (KCTCS).

## **REVIEW TOP PRIORITIES AND RECOMMENDATION STATEMENTS**

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First Year Success in Postsecondary Workgroup Co-Lead Robert Hayes provided a review of the priority recommendations in the areas of Academic Readiness and Support, Social Capital and Belonging and Financial Aid and Literacy. Workgroup members had discussions and brainstormed to refine the recommendations that will be brought forth to the full CEC. Workgroup members polled the recommendations in each of the priority areas to determine which recommendations and action steps to bring forward for consideration to the CEC for implementation.

## **FINALIZE AND WRAP UP**

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Dr. Lily Massa -McKinley and Dr. Amanda Ellis lead the workgroup members in a discussion about the next action steps for the workgroup. Dr. Ellis informed the workgroup members that the final draft of recommendation and action steps will be disseminated to them, and that feedback and endorsement would be needed by December 2 in order for the co-leads to submit the final document to the CEC by December 22 for their review and consideration.

The meeting adjourned at 3:01 p.m. ET.