

## **MINUTES**

### **Council on Postsecondary Education**

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Type: Special-called Business Meeting  
Date: October 31, 2022  
Time: 11:00 a.m. ET  
Location: Virtual meeting via ZOOM webinar

### **WELCOMING & CALL TO ORDER**

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The Council on Postsecondary Education met Monday, October 31, 2022 at 11:00 a.m., ET. The meeting occurred virtually via ZOOM webinar. Chair Lucas Mentzer presided.

### **ATTENDANCE**

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Members attending: CB Akins, Jacob Brown, Kellie Ellis, Lori Harper, Karyn Hoover, Lucas Mentzer, Richard Nelson, Garrison Reed, Madison Silvert, Connie Smith, Elaine Walter, and Kevin Weaver.

Members not in attendance: Muhammad Babar, Eric Farris, Faith Kemper, and Commissioner Jason Glass.

CPE President Aaron Thompson served as Secretary of the board, per the CPE Bylaws. Ms. Heather Faesy, CPE's senior associate for Board Relations, served as recorder of the meeting minutes.

### **EMERGENCY INTERIM CAPITAL PROJECTS**

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Mr. Shaun McKiernan, Executive Director of Finance and Budget, presented the staff recommendation to approve two interim capital projects due to the historic flooding in eastern Kentucky. Both projects were reviewed by the Kentucky Community and Technical College System (KCTCS) Board but given the emergency nature of the projects and the funding (FEMA and State Risk insurance funds), no KCTCS Board approval was required. KCTCS will be taking these projects to the Capital Projects and Bond Oversight Committee in November. The Finance and Administration Cabinet's Division of Engineering and Contract Administration (DECA) will be overseeing the projects.

- Southeast Kentucky Community and Technical College, Whitesburg Campus: The first project is a \$3,100,000 project to address damage at two Southeast Kentucky Community and Technical College facilities: Caudill Hall and the Belinda Mason Building, both in Whitesburg, Kentucky, in Letcher County. The Caudill building contains student services, a library, and nursing programs. Caudill Hall's first floor received approximately 48 inches of water. The Belinda Mason Building received 60 inches of water, affecting the lobby, maintenance shop, elevator equipment room, and parking garage.
- Hazard Community and Technical College, Hindman Campus: The second project is a \$7,500,000 project that will address damage at two facilities at Hazard Community and Technical College – the School of Craft and the Opportunity Center, both in Hindman, Kentucky, in Knott County. The School of Craft is a split-level building that has technical shop areas. It is currently leased to a non-profit organization that is providing training. One area of the building received 66 inches of water. The other area of the building and the Opportunity Center received 36 inches of water. The Opportunity Center houses various educational programs that provide support to the community. It is currently leased to several agencies that provide these services.

Both projects will be funded with FEMA and State Risk (insurance) funds, and all work will be coordinated by the Division of Engineering and Contract Administration.

MOTION: Ms. Walker moved the Council approve both interim capital project request. Ms. Harper seconded the motion.

VOTE: The motion passed

## **KENTUCKY STATE UNIVERSITY MANAGEMENT IMPROVEMENT PLAN**

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Mr. Travis Powell presented the staff recommendation that the Council approve of the Kentucky State University Management Improvement Plan in accordance with HB 250 (2022). The plan was required to include a number of categories and must be submitted to the legislature by November 1, 2022.

Mr. Powell reviewed each objective presented for approval in the following areas:

- A comprehensive cataloging and review of university policies and procedures to ensure efficiency and compliance with state and federal law.

- Guidelines for salary ranges and benefits for all faculty, staff, and administrators.
- Mandatory board member training and development, including but not limited to financial oversight and effective committee structure.
- Academic program offerings, course offerings, and faculty productivity guidelines.
- Accounting and fiscal reporting systems, collections, budget, and internal controls over expenditures and financial reporting.
- Student success and enrollment management strategies.
- Student academic progress and results.
- The development of an online curriculum with the intent of offering bachelor's and master's degrees online.

Furthermore, the plan included:

- Specific, measurable goals, objectives, and benchmarks for each of the improvement areas.
- A process for monitoring and evaluating Kentucky State University's progress toward meeting the goals, objectives, and benchmarks.
- The terms and conditions for the termination of the plan.

Council members asked questions of clarification and asked for details regarding several areas including the planned student success efforts, development of an online programs, and ensuring KSU has adequate staff in order to meet all of the deliverables.

MOTION: Ms. Harper moved the Council approve the proposed management improvement plan for Kentucky State University. Dr. Akins seconded the motion.

VOTE: The motion passed.

## **ADJOURNMENT**

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The Council adjourned at 12:18 p.m. ET.

**MINUTES REVIEWED AND APPROVED BY THE COUNCIL: November 18, 2022**