

AGENDA

Executive Committee

Council on Postsecondary Education

Friday, March 31, 2017

8:00 AM

Northern Kentucky University, Griffin Hall Rm 470

- | | |
|---|----|
| 1. Welcoming & Roll Call | |
| 2. Approval of Minutes | 2 |
| 3. Discuss President Evaluation Process | |
| a. Timeline | 3 |
| b. Survey Takers | 4 |
| c. Survey | 5 |
| d. Memo/Email | 20 |
| 4. Other Business | |
| 5. Adjournment | |

MINUTES

Council on Postsecondary Education Executive Committee
February 3, 2017

The Executive Committee of the Council on Postsecondary Education met February 3, 2017, at 8:00 a.m. ET at the Council offices in Frankfort, Kentucky.

ROLL CALL

The following committee members attended: Glenn Denton, Donna Moore, Joe Ellis, Pam Miller and Sherrill Zimmerman.

Robert King, and Travis Powell from the Council staff attended.

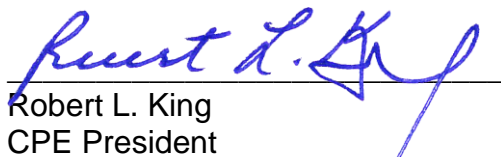
CONSIDERATION OF PERSONNEL MATTERS


After announcing the purpose of the meeting, the Executive Committee went into closed session per KRS 61.810(1)(f) to discuss a personnel matter. Discussions involved issues that could lead to the appointment, discipline, or dismissal of an individual employee.

After fifteen minutes, the committee came out of closed session and a motion was passed recommending to the full board that it offer President King a one-year contract extension including a provision that does not require President King to waive any claims related to his compensation. The committee would then wait to receive comment and reaction from the Governor's office before bringing the recommendation to the full board.

ADJOURNMENT

The meeting adjourned at 8:30 a.m. ET.


Robert L. King
CPE President


Mary Allison
Executive Asst. to the President

CPE President Evaluation Timeline Evaluation Year: 2016-17

Phase One: Organization and Preliminary Preparations	
Executive Committee holds organizational meeting to discuss 2016-17 Council President Evaluation and approve evaluation timeline and survey instrument.	Meeting Scheduled: March 31, 2017 @ 8:00 a.m.
Phase Two: Evaluation Process	
<p><u>SURVEYS</u></p> <ol style="list-style-type: none"> 1. April 10 - Heather will e-mail/mail out surveys on behalf of Chair. <ol style="list-style-type: none"> a. Email surveys will submit automatically and remain anonymous. b. Mailed surveys will be directed to be returned to Blue & Co., or alternative location, in enclosed envelopes. 2. Between May 8-12 <ol style="list-style-type: none"> a. Heather will send reminder email to complete survey. b. Executive Committee members will follow up as necessary by phone with key constituents (as decided in 3/31/17 meeting) 	<p>Survey opens: April 10, 2017</p> <p>Survey closes: May 15, 2017</p>
<u>SELF-EVALUATION:</u> Self-evaluation by president due to CPE chair and Executive Committee.	Due: May 22, 2017
<u>REVIEW RESULTS:</u> Survey results compiled by CPE chair and vice chair.	Meeting will be scheduled between May 22-26, 2017
<u>DISCUSS RESULTS:</u> Meeting of the Executive Committee to discuss and evaluate survey responses.	Meeting Scheduled: June 16, 2017 @ 8:00 a.m.
Phase Three: Discussion and Release	
Executive Committee reports results of the evaluation to full Council (open meeting; all written documents are public records and subject to open records).	CPE Meeting: June 16, 2017
Phase Four: 2017-18 Goals and Objectives	
Proposed 2017-18 work plan approved by Council	June 16, 2017

Survey Takers - President Evaluation 2017

CPE members (E-mail)

- | | | |
|------------------------|------------------------|-------------------------|
| 1. Ronald C. Beal | 7. Lucas Mentzer | 13. Sebastian Torres |
| 2. Ben Brandstetter | 8. Pam Miller | 14. Sherrill Zimmerman |
| 3. Glenn D. Denton | 9. Donna Moore | 15. Carol Wright |
| 4. Maryanne H. Elliott | 10. Joseph Papalia | 16. Stephen Pruitt, KDE |
| 5. Joe E. Ellis | 11. Vidya Ravichandran | |
| 6. Dan E. Flanagan | 12. Robert H. Staat | |
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Presidents (E-mail)

- | | | |
|------------------------|-------------------------|-----------------------|
| 1. Michael Benson, ECU | 5. Robert Davies, MuSU | 9. Gary Ransdell, WKU |
| 2. Jay Box, KCTCS | 6. Geoffrey Mearns, NKU | 10. Gary Cox, AIKCU |
| 3. Aaron Thompson, KSU | 7. Eli Capilouto, UK | |
| 4. Wayne Andrews, MoSU | 8. Greg Postel, UofL | |
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CPE senior leadership staff (E-mail)

- | | | |
|-------------------|-------------------|----------------------|
| 1. Mary Allison | 5. Doyle Friskney | 9. Bill Payne |
| 2. Melissa Bell | 6. Jay Morgan | 10. Travis Powell |
| 3. Rebecca Bowman | 7. Lee Nimocks | 11. Reecie Stagnolia |
| 4. Ron Carson | 8. Sue Patrick | |
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State Policy Leaders (Mail)

1. Dave Adkisson, Chamber of Commerce
2. Kris Kimel, KSTC
3. Carl Rollins, KHEAA
4. Bridgette Blom Ramsey, Prichard Committee

Governor's Administration (Mail)

1. Governor Bevin
 2. Scott Brinkman, Secretary Exec Cabinet
 3. John Chilton, State Budget Director
 4. Hal Heiner, Education & Workforce Development Cabinet
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Legislature (Mail)

Senate

1. Robert Stivers, President
2. David Givens, President Pro Tem
3. Mike Wilson, Chair, Education
4. Chris McDaniel, Chair, Senate A&R Committee

House

1. Jeff Hoover, Speaker of House
2. Steve Rudy, Chair, House A&R Committee
3. James Tipton – Chair, Budget Review Subcommittee on Postsecondary Education
4. John Carney, Chair, Committee on Education



The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

WHAT IS THIS?

The Council is conducting its annual evaluation of its president, Robert L. King. As a member of the Council, you are being asked to complete this brief survey. For each question, please choose one of the five options provided. Space is provided for comments if you desire to explain your response. Your answers to this survey are ANONYMOUS.

You may only fill out the survey once. Press NEXT to begin.



* 1. Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

Please comment:

* 2. Does President King work effectively with the Council members, maintaining good communication and a collegial, professional environment?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 3. To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE staff, campus leaders, the Governor and his staff, members of the General Assembly, and other key policy leaders?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 4. Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 5. The Council approved the CPE President's Plan of Work for the months of July 2016 through June 2017 at its June meeting. A copy of it can be viewed here: [CPE Plan of Work 2016-17](#).

To your knowledge, has President King advanced the objectives and priorities set by the CPE members for the performance period?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

WHAT IS THIS?

The Council is conducting its annual evaluation of its president, Robert L. King. As CPE senior leadership staff, you are being asked to complete this brief survey. For each question, please choose one of the five options provided. Space is provided for comments if you desire to explain your response. Your answers to this survey are ANONYMOUS.

You may only fill out the survey once. Press NEXT to begin.

* 1. Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

Please comment:

* 2. Does President King work effectively with the Council staff, maintaining good communication and a collegial, professional environment?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 3. Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 4. To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, campus leaders, the Governor and his staff, members of the General Assembly, and other key policy leaders?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 5. The Council approved the CPE President's Plan of Work for the months of July 2016 through June 2017 at its June meeting. A copy of it can be viewed here: [CPE Plan of Work 2016-17](#).

To your knowledge, has President King advanced the objectives and priorities set by the CPE members for the performance period?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:



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WHAT IS THIS?

The Council is conducting its annual evaluation of its president, Robert L. King. As a campus president, you are being asked to complete this brief survey. For each question, please choose one of the five options provided. Space is provided for comments if you desire to explain your response. Your answers to this survey are ANONYMOUS.

You may only fill out the survey once. Press NEXT to begin.



* 1. Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

Please comment:

* 2. Does President King work effectively with the presidents of Kentucky's postsecondary institutions, maintaining good communication and a collegial, professional environment?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 3. To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, CPE staff, the Governor and his staff, members of the General Assembly, and other key policy leaders?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 4. Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 5. The Council approved the CPE President's Plan of Work for the months of July 2016 through June 2017 at its June meeting. A copy of it can be viewed here: [CPE Plan of Work 2016-17](#).

To your knowledge, has President King advanced the objectives and priorities set by the CPE members for the performance period?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:

* 6. Do you view President King as an ally and advocate for the entire system of postsecondary education? Is he effective in that role and has he treated you and your institution fair?

Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please comment:



2017 Performance Evaluation of Robert L. King, President Council on Postsecondary Education

Survey Questions for: Governor and Governor's staff

The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

CPE is conducting its annual evaluation of its president, Robert L. King. As a member of the Governor's staff, you are being asked to complete this brief survey. Please place a check mark in box that best describes your answer to each question. Space is provided for comments if you desire.

Upon completion, this survey should be mailed to Blue & Co., LLC, the Council's independent certified public accounting agency, **no later than May 15, 2017**. Place your completed survey in the enclosed white envelope and seal. Then place the sealed envelope in the enclosed yellow, postage-paid envelope. It is not necessary to include your name on the survey. All written documents are public records and subject to open records.

The data from each surveyed group will be personally tabulated by the Council Chair and Vice Chair. The results will be presented to the full Council at its June meeting.

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(1) Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement? <i>Please Comment:</i>					
	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(2) Does President King work effectively with members of the Governor's staff, maintaining good communication and a collegial, professional environment? <i>Please Comment:</i>					

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(3) To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, campus leaders, members of the General Assembly, and other key policy leaders?</p> <p><i>Please Comment:</i></p>					
	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(4) Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?</p> <p><i>Please Comment:</i></p>					

Place your completed survey in the enclosed white envelope and seal.
Then place the sealed white envelope in the yellow, postage-paid envelope and mail to Blue & Co., PLLC.

Thank you for your participation. Please return your survey by May 15, 2017.



2017 Performance Evaluation of Robert L. King, President Council on Postsecondary Education

Survey Questions for: Kentucky General Assembly

The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

CPE is conducting its annual evaluation of its president, Robert L. King. As a member of the Kentucky General Assembly, you are being asked to complete this brief survey. Please place a check mark in box that best describes your answer to each question. Space is provided for comments if you desire.

Upon completion, this survey should be mailed to Blue & Co., LLC, the Council's independent certified public accounting agency, **no later than May 15, 2017**. Place your completed survey in the enclosed white envelope and seal. Then place the sealed envelope in the enclosed yellow, postage-paid envelope. It is not necessary to include your name on the survey. All written documents are public records and subject to open records.

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	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(1) Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?</p> <p><i>Please Comment:</i></p>					
	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(2) Does President King work effectively with members of the General Assembly, maintaining good communication and a collegial, professional environment?</p> <p><i>Please Comment:</i></p>					

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(3) To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, campus leaders, the Governor and his staff, and other key policy leaders?</p> <p><i>Please Comment:</i></p>					
	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(4) Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?</p> <p><i>Please Comment:</i></p>					

Place your completed survey in the enclosed white envelope and seal.
Then place the sealed white envelope in the yellow, postage-paid envelope and mail to Blue & Co., PLLC.

Thank you for your participation. Please return your survey by May 15, 2017.



2017 Performance Evaluation of Robert L. King, President Council on Postsecondary Education

Survey Questions for: State Policy Leaders

The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

CPE is conducting its annual evaluation of its president, Robert L. King. As a key policy leader in our state, you are being asked to complete this brief survey. Please place a check mark in box that best describes your answer to each question. Space is provided for comments if you desire.

Upon completion, this survey should be mailed to Blue & Co., LLC, the Council's independent certified public accounting agency, **no later than May 15, 2017**. Place your completed survey in the enclosed white envelope and seal. Then place the sealed envelope in the enclosed yellow, postage-paid envelope. It is not necessary to include your name on the survey. All written documents are public records and subject to open records.

The data from each surveyed group will be personally tabulated by the Council Chair and Vice Chair. The results will be presented to the full Council at its June meeting.

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(1) Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?</p> <p><i>Please Comment:</i></p>					
	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(2) Does President King work effectively with key policy leaders, maintaining good communication and a collegial, professional environment?</p> <p><i>Please Comment:</i></p>					

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(3) To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, campus leaders, the Governor and members of his staff, and members of the General Assembly?					
<i>Please Comment:</i>					
	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(4) Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?					
<i>Please Comment:</i>					

Place your completed survey in the enclosed white envelope and seal.
Then place the sealed white envelope in the yellow, postage-paid envelope and mail to Blue & Co., PLLC.

Thank you for your participation. Please return your survey by May 15, 2017.

Faesy, Heather M (CPE)

Subject:

Response Requested: 2017 Evaluation of CPE President, Robert L. King

SENT ON BEHALF OF CPE CHAIR, SHERRILL ZIMMERMAN

The Council on Postsecondary Education, the coordinating board for postsecondary and adult education in Kentucky, is conducting the annual evaluation of its president, Robert L. King. We are interested in the opinions of our constituents across the state, and you have been chosen to complete the brief survey.

The survey can be accessed here: [\(insert link\)](#). The deadline for completion is May 15, 2017.

The CPE Executive Committee will tabulate the data from these surveys, and will report the findings to the full Council at its June 16 meeting. The surveys are public records and subject to open records; however, your response will remain anonymous.

Thank you for your input.

Sincerely,

Sherrill Zimmerman
2017 Chair, Council on Postsecondary Education



Kentucky Council on Postsecondary Education

Matthew G. Bevin
Governor

1024 Capital Center Drive, Suite 320
Frankfort, Kentucky 40601
Phone: 502-573-1555
Fax: 502-573-1535
<http://www.cpe.ky.gov>

Robert L. King
President

April ____, 2017

Governor Matthew G. Bevin
Commonwealth of Kentucky
700 Capital Center Dr, STE 100
Frankfort, KY 40601

Dear **Governor Bevin**:

The Council on Postsecondary Education, the coordinating board for postsecondary and adult education in Kentucky, is conducting the annual evaluation of its president, Robert L. King. We are interested in the opinions of our constituents across the state, and ask that you complete the brief survey, which is enclosed.

Envelopes are provided to return your completed survey to Blue & Co., LLC, the Council's independent certified public accounting agency, no later than May 15.

If you would prefer to complete this anonymous survey online, you can access it here: **(Insert link)**. By completing it online, you do not need to mail in the paper form.

The CPE Executive Committee will tabulate the data from these surveys, and will report the findings to the full Council at its June 16 meeting. The surveys are public records and subject to open records. It is not necessary to include your name on the survey.

Thank you for your input.

Sincerely,

Sherrill Zimmerman
2017 Chair, Council on Postsecondary Education

Enclosures