

STRONGER by DEGREES



MEETING AGENDA

Lung Cancer Research Governance Board

Wednesday, March 15, 2017

Conference Room A and ZOOM video conferencing

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AGENDA

Kentucky Lung Cancer Research Program Governance Board

Council on Postsecondary Education
Wednesday, March 15, 2017
2:30 PM

Conference Room A and ZOOM video conferencing

1. Welcome and Roll Call
 2. ACTION - Approval of Minutes, August 31, 2016 and February 15, 2017 3
 3. ACTION - Grant Funding Request, University of Kentucky and University of Louisville 8
 4. ACTION - Proposed 2017-18 Budget 11
 5. Discussion Items
 - a. Tobacco Settlement Funds
 - b. Advocacy Work (including Marketing Brochure)
 - c. Membership Status
 6. Other Business
 7. Adjourn
- Next Meeting Date, June 14, 2017**

To comply with state open meeting rules, members attending must participate in person or by video conference.

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Kentucky Lung Cancer Research Program Governance Board

August 31, 2016
Meeting Minutes

The Kentucky Lung Cancer Research Program Governance Board met Wednesday, August 31, 2016, at 2:00 p.m., ET, at the Council on Postsecondary Education, Conference Room A, Frankfort, Kentucky. Travis Powell presided over the meeting.

WELCOME AND ROLL CALL

In the absence of a Chair, the meeting of the KLCRP Governance Board was called to order by Travis Powell. Roll Call was taken and the following members were present: Jason Cheney (UofL), Dan Flanagan (CPE), Don Miller (UofL) and Tim Mullett (UK). Rajan Joshi (MAL) and Amtullah Khan (MAL) were absent.

Others present were: Kris Damron (UK), Dianne Konzen (UofL), Nathan Vanderford (UK), Rebecca Bowman (CPE), Jay Morgan (CPE), Travis Powell (CPE), and Debbie Weakly (CPE staff to KLCRP).

APPROVAL OF MINUTES

Travis Powell called for a motion to approve the minutes of the June 8, 2016 meeting. A motion was made by Don Miller and seconded by Jason Chesney. The minutes were approved.

CASH ACTIVITY REPORT AND END OF YEAR REPORT

Rebecca Bowman referred to the Cash Activity Report. She stated that the audit payment had been made since the last report and interest earnings for the period totaled \$3,371. The FY16 End of Year report was also included in the meeting materials. Don Miller inquired about the lung cancer allocation and Rebecca responded that it should not change.

ANNUAL REPORT TO THE GOVERNOR

Travis referred to the reports from UK and UofL in the meeting materials and asked if these would be sufficient to send to the Governor and LRC in compliance with the September 1st reporting requirement. The details of itemized expenses that were provided by each cancer center would not be included as part of the annual report. Rebecca suggested that the brochure also be sent to update them on the work of the KLCRP and everyone agreed with her suggestion. She stated that the FY16 Ovarian Cancer Screen Report would also be sent to the Governor and LRC to meet auditor obligations. Travis stated he would draft a cover letter under the signature of the two Cancer Center Directors and would send to them for review before submitting to the Governor and LRC.

A motion was made by Don Miller to send the Agenda Item materials for the Annual Report to comply with the reporting requirements and also a copy of the brochure to the Governor and LRC. The motion was seconded by Dan Flanagan. The motion was approved.

SYMPOSIUM UPDATE

Nathan Vanderford referred to the draft agenda in the meeting materials. He stated that Dr. Tim Shaughnessy has confirmed to attend and receive the Symposium Award. To date, there are 43 registrants. Nathan suggested sending out another mailing with the agenda as a reminder. Four poster submissions have been received, all from UofL.

Nathan then referred to the draft budget and stated that even though \$10,000 had been allocated, he believes the total expenses will be less.

As mentioned at the last meeting, it was suggested that the inaugural Symposium award be named after Bonnie Sigafus. After some discussion, the name was decided upon. A motion was made by Tim Mullett to name the award the Bonnie Sigafus Quality of Life Award. The motion was seconded by Jason Chesney. The motion was approved.

KLCRP BROCHURE

Nathan Vanderford stated that the brochure was a collaborative effort between UK and UofL. It includes a history of the program, information on the Kentucky Clinical Trials Network, ongoing research, a patient story, and the economic impact since 2001. There was discussion about the quote in the Kentucky Clinical Trials Network section about removing the name of the facility and Kris Damron responded she would request permission from Dr. Lye to do this. Don Miller was impressed with the Economic Impact section but suggested that the information on combined return on investment be either highlighted or moved to the top. Nathan stated these changes will be made and also inquired about the distribution strategy for the final brochure. Tim Mullett indicated he was in favor of personally distributing copies to select legislators. Travis stated distribution of the brochure could be discussed at the November 9th meeting.

BOARD APPOINTMENTS

Travis stated that there are currently two vacancies on the Board and two other members' appointments will end on September 25th. Travis indicated that the Governor's Office of Boards and Commissions had contacted him for recommendations for current and upcoming vacancies. He asked Board members for suggestions and the following names were mentioned: Adam Lye, Elizabethtown; Tony Weaver, Morehead; Harry Carlos from western Kentucky; Nick Lopez, Paducah; Dave Goebel, Ashland; Doug Adams, Owensboro; Billy Miles, Owensboro; and Jewmarj Maheshwari, Owensboro. Travis will forward the application and information on how to apply to current Board members to send to those suggested. He also suggested sending the Statute, the Strategic Plan, the Economic Impact Study and the brochure along with the application.

KLCRP TIMELINE

Rebecca indicated that the Board is on track with reporting requirements.

Travis called for a motion to adjourn. A motion was made by Don Miller and seconded by Jason Chesney. The motion was approved and the meeting adjourned at 2:55 pm.

Kentucky Lung Cancer Research Program Governance Board

February 15, 2017
Meeting Minutes

The Kentucky Lung Cancer Research Program Governance Board met Wednesday, February 15, 2017, at 2:00 p.m., ET, at the Council on Postsecondary Education, Conference Room A, Frankfort, Kentucky. Rebecca Bowman presided over the meeting.

WELCOME AND ROLL CALL

The meeting of the KLCRP Governance Board was called to order by Rebecca Bowman (CPE Assistant Vice President for Agency Operations). Roll Call was taken and the following members were present: Amtullah Khan (MAL), Don Miller(UL)and Tim Mullett (UK). Jason Chesney (UL), Mark Evers (UK), Dan Flanagan (CPE Board), and Rajan Joshi (MAL) were absent. The Board did not have a quorum.

Others present were: Kris Damron (UK), Dianne Konzen (UL), Nathan Vanderford (UK), Rebecca Bowman (CPE), and Debbie Weakly (CPE staff assigned to LCRB).

Since there was no quorum, action items were not presented for approval. A special meeting will be called for this purpose.

CASH ACTIVITY REPORT

Rebecca Bowman referred to the Cash Activity Report. She stated that the only item that had changed from the prior report was the payment of \$7, 449 for the Symposium, which was below the \$10,000 budgeted. Nathan Vanderford stated they had received many positive comments on the Symposium and was attended by more than 80 people with 20 posters. It has not been decided whether this event would occur annually or every other year.

GRANTS

The approval of grants were deferred to the special meeting since there was no quorum. A question was raised as to the amount for each UofL grant and Diane Konzen (UL) responded each would be for \$150,000. Rebecca asked Debbie to add these amounts to their grant request chart for the special meeting.

KLCRP TIMELINE

Rebecca provided a budget document outlining the 2016-17 budget and 2017-18 proposed based on the approved funding. She stated that funds increased for 2017-18 based on receipts and the same percentage distribution was applied to UK and UofL as for 2016-17. Approval of the budget allocation will be deferred to the special meeting.

Rebecca also announced that the audit will be conducted in March and she will need th annual assistance from UK and UL. They will be responsible for auditor's narrative reviews and providing detail expenditure reports, as requested by the Auditor of Public Accounts. Board members raised several questions related to the lung cancer program and master tobacco settlement funds. The questions will be shared with Travis Powell (CPE General Counsel and Associate Vice President) and Shaun McKiernan (CPE Senior Associate for Budget) and responses will be provided to members at the special meeting.

1. Are there any impending legal threats to the master tobacco settlement funds?
2. Are there any more legal suits ongoing from the AG's office and what was the final result if not?
3. Should there be any advocacy work happening right now while the Legislature is in session?
4. What is the standing on board appointments and is there anything CPE/Board can do to assist or help further process? The current number on the board makes it probable again for meetings to occur without a quorum.
5. Will the Council board or the Governor's Office replace Dan Flanagan as the CPE member designated to the Lung cancer board?
6. Does anyone know why FY18 budget allocation is higher than FY17 and is there is a trend for the future years?
7. Does anyone know the economic impact if the receipts are recurring now and not on the 20 year sunset timeline?
8. Are we waiting on board assignments to place name on brochure? Should be ready to go after that.
9. What is the distribution plan for the brochure? Where, when, how to send the brochure?

With no further business, the meeting adjourned at 2:30 p.m.

**Kentucky Lung Cancer Research Program
Governance Board
March 8, 2017**

KLCRP Grants

ACTION: Recommend that the Board approve the KLCRP Grants for the Markey Cancer Center and the James Graham Brown Cancer Center.

Grants for approval have been submitted by the University of Kentucky and the University of Louisville and are attached.

UK Markey Cancer Center KLCRP Grants

PI	Title	Funding Request Amount
WEI, Qiou	Sulfiredoxin-mediated metabolic alterations in non-small cell lung cancer	\$150,000
BRAINSON, Christine Fillmore	Defining epigenetic precision medicine therapies for genotype- and subtype-specific lung cancers	\$150,000
ZHU, Haining	Acetylation of G3BP1 in lung cancer	\$150,000
BURRIS, Jessica	Smoking cessation treatment delivery to cervical cancer survivors with low social resources: A pilot RCT	\$150,000

UofL KLCRP Cycle 16 Grants

PI	Co-PI	Title	Area	Type of Res	Funding Requested
Clem, Brian		Delineating the Metabolic and Non-metabolic Requirements for Phosphoserine Aminotransferase (PSAT1) in Lung Cancer Progression and Invasion	MBR/S and IPM	basic	\$150,000
Rai, Shesh N.		Statistical Methods for Modeling and Prediction of Lung Cancer Clinical Data	DDP	other (stat method)	\$150,000
Trent, John O.	Chaires, J. Brad	Targeting the Human Telomerase Complex in Lung Cancer	ET/PCCS	basic	\$150,000
Yaddanapudi, Kavitha		A Novel Immunotherapeutic Approach for the Treatment of Lung Cancer	ET/PCCS	basic/trans	\$150,000
Zhang, Qunwei		Mechanisms Underlying Ambient Particulate Matter-induced Lung Cancer	EECCP	basic	\$150,000

LUNG CANCER RESEARCH PROGRAM
 February 15, 2017 - For discussion purposes

2016-17 Budget

Source of Funds*

Tobacco Settlement Funds
 4,706,100 (Estimate)

Use of Funds

Grant Funds

UK	750,000	
UofL	<u>750,000</u>	
	1,500,000	A

Program Funds

UK	1,395,500	58%	
UofL	<u>1,010,600</u>	42%	
	2,406,100		B

3,906,100 Lung Cancer A+B

800,000 Ovarian Cancer C

4,706,100 A+B+C

2017-18 Budget - Proposed

Source of Funds*

Tobacco Settlement Funds
 5,176,100 (Estimate)

Use of Funds

	750,000	
	<u>750,000</u>	
	1,500,000	A

	1,668,100	58%	
	<u>1,208,000</u>	42%	
	2,876,100		B

4,376,100 Lung Cancer A+B

800,000 Ovarian Cancer C

5,176,100 A+B+C

*Interest Income is not included, which funds the annual audit and a research symposium