

**MINUTES**  
Council on Postsecondary Education

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Type: Executive Committee  
Date: August 12, 2019  
Time: 11:00 a.m.  
Location: Council on Postsecondary Education, Conference Room C

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**WELCOMING & CALL TO ORDER**

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The Council on Postsecondary Education met Monday, August 12, 2019 at 11:00 a.m., ET, at the CPE offices in Frankfort, Kentucky. Chair Sherrill Zimmerman presided.

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**ATTENDENCE**

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Members in attendance: Ron Beal, Ben Brandstetter, Kristi Nelson and Sherrill Zimmerman. All attended by teleconference.

Members not in attendance: Kim Halbauer

CPE President Aaron Thompson attended the meeting and served as Secretary of the board, per the CPE Bylaws. Heather Faesy, CPE's senior associate for Board Relations, served as recorder of the meeting minutes.

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**UPDATES SINCE LAST EXECUTIVE COMMITTEE MEETING**

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Presenter: Aaron Thompson, CPE President

President Thompson provided updates to the Committee on the following topics:

- Vice President Mike Pence's visit in Eastern Kentucky.
- Discussions at the August 9 meeting with the Board of Student Body Presidents.
- Discussions from the August President's meeting.
- Results of various speaking engagements and conferences attended during the summer months.
- The developments of the upcoming Trusteeship Symposium.
- Results of the listening tours held in August.

## **CONTRACT REVIEW PROCESS**

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Presenters: Travis Powell, CPE's Vice President & General Counsel  
Melissa Bell, CPE's Vice President for Academic Affairs and Student Success

In an effort to ensure the Council is engaged appropriately with the expenditure of agency funds, Mr. Powell discussed potential ways staff could regularly provide updates to the committee. Ideas discussed included a monthly budget tracker system, a signature authority grid and creating a watch list for contracts that exceed a certain dollar threshold. Members asked that the discussion continue at the next meeting.

## **PRESIDENT EVALUATION PROCESS**

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Presenter: Lee Nimocks, CPE's Vice President and Chief of Staff

Ms. Nimocks provided an overview of the board's annual evaluation process for former President Robert L. King. Included in this discussion was the timeline followed, survey questions and the list of persons asked to complete the survey. She also discussed what worked well in the last decade of those evaluations as well as how those results were used in performance evaluation discussions.

Committee members discussed the various options as well as optimal completion dates. Chair Zimmerman asked staff to draft potential questions for the committee to review and provide feedback on prior to the next meeting.

## **ADJOURNMENT**

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The committee adjourned at 12:20 p.m. ET.

**MINUTES REVIEWED AND APPROVED BY THE EXECUTIVE COMMITTEE: March 6, 2020**