

**MEMO OF RECORD**  
Council on Postsecondary Education

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Type: Nominating Committee  
Date: December 17, 2019  
Time: 11:00 a.m.  
Location: Council on Postsecondary Education, Conference Room B

**WELCOMING & CALL TO ORDER**

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The Nominating Committee met Tuesday, December 17, 2019 at 11:00 a.m., ET, at the CPE offices in Frankfort, Kentucky. Chair Kristi Nelson presided.

**ATTENDANCE**

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Members in attendance: Donna Moore, Kristi Nelson and Carol Wright. All attended by teleconference.

Heather Faesy, CPE's senior associate for Board Relations, served as recorder of the meeting notes.

**CHAIR AND VICE CHAIR NOMINATIONS**

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The purpose of the meeting was to nominate a slate of officers for the positions of chair and vice chair for the 2020 calendar year. After a review of the by-laws regarding the duties of the Committee and the requirements of the positions, the Committee discussed the individuals interested in both positions.

The Committee decided to meet again after the holidays to make a formal recommendation.

**ADJOURNMENT**

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The Committee adjourned at 11:50 a.m., ET.