



**Student Basic Needs – Lumina Equity Audit Project
Faculty Researcher & Graduate Fellow Project Description**

Research deliverables and timeline:

September	<p>Finalize online survey instrument to gather information for asset mapping around food security, housing security, and financial stability services offered by participating campuses including established community partnerships. Survey development will be initiated by KYSSC team.</p> <p>Disseminate online survey to program administrators.</p> <p>Develop interview protocol and questions for program administrators of services addressing food security, housing security, and financial stability.</p> <p>Schedule interviews with program administrators for October.</p>
October	<p>Review campus asset map survey data to identify common and unique services as well as service area gaps for each campus. Incorporate survey responses into foundational knowledge for conducting campus interviews with program administrators.</p> <p>Conduct interviews with program administrators (approximately 20-30 interviews).</p> <p>Develop interview protocol and questions for student focus groups to learn about awareness of services, accessibility of services, experience utilizing services, and to identify institutional barriers to equitable access and outcomes.</p> <p>Work with campus point of contact to schedule student focus groups at each campus in November.</p>
November	<p>Incorporate campus asset map survey responses and administrator interview responses into foundational knowledge for conducting student focus groups.</p> <p>Conduct campus focus groups on each campus (approximately 9-12 focus groups).</p>

December	Analyze administrator interview data and student focus group data for common themes around successes, challenges, opportunities, and equity barriers for student basic needs support.
January	Complete report on campus asset map and qualitative data findings, including equity analysis and recommendations for improved policy, process, practice, and programs.
February	Attend Community of Practice meeting to present findings and discuss recommendations for improvement with program administrators.
March	Attend statewide Basic Needs Action Network meeting and present findings and discuss recommendations for improvement with state leaders.
April	Incorporate quantitative data from campus service utilization retention report into the qualitative report to create a final report with revised findings and recommendations, as needed.

Invited Campuses:

- Bellarmino University
- Eastern Kentucky University
- Jefferson Community and Technical College
- Maysville Community and Technical College
- Murray State University
- Owensboro Community and Technical College
- Northern Kentucky University
- Southeast Community and Technical College
- University of Kentucky

Project Core Team:

- Lilly Massa-McKinley, Ed.D., Executive Director, KY Student Success Collaborative
- Amanda Johannsen, Associate Director, Council on Postsecondary Education (CPE)
- Shauna King-Simms, Chancellor’s Office, Kentucky Community and Technical College System
- Phyllis Clark, Associate Director, KY Student Success Collaborative
- Dawn Offutt, Ed.D., Executive Director for Diversity, Equity, and Inclusion, CPE
- Travis Muncie, Executive Director for Data, Research, and Advanced Analytics, CPE
- Carrie Welton, Principal, Clover Lane Consultants

