

AGENDA

Executive Committee

Council on Postsecondary Education

Tuesday, April 26, 2016

8:00 AM

Western Kentucky University - Augenstein Alumni Center, Board Room 209

1. Roll Call
2. Discuss President Evaluation Process
 - a. Timeline 2
 - b. Survey Takers 3
 - c. Survey 4
 - d. Memo/Email 23
3. Other Business
4. Adjournment

Central Time

CPE President Evaluation Timeline

Evaluation Year: 2015-16

Phase One: Organization and Preliminary Preparations	
Executive Committee holds organizational meeting to discuss 2015-16 Council President Evaluation and approve evaluation timeline and survey instrument.	Meeting Scheduled: April 26, 2016 @ 8:00 a.m.
Phase Two: Evaluation Process	
<p><u>SURVEYS</u></p> <ol style="list-style-type: none"> 1. April 27 - Heather will e-mail/mail out surveys on behalf of Chair Denton. <ol style="list-style-type: none"> a. Email surveys will submit automatically and remain anonymous. b. Mailed surveys will be directed to be returned to Blue & Co., or alternative location, in enclosed envelopes. 2. Between May 9-13 <ol style="list-style-type: none"> a. Heather will send reminder email to complete survey. b. Executive Committee members will follow up as necessary by phone with key constituents (as decided in 4/26/16 meeting) 	<p>Survey opens: April 27, 2016</p> <p>Survey closes: May 18, 2016</p>
<u>SELF-EVALUATION:</u> Self-evaluation by president due to CPE chair and Executive Committee.	Due: May 23, 2016
<u>REVIEW RESULTS:</u> Survey results compiled by CPE chair and vice chair.	Meeting will be scheduled between May 23-27, 2016
<u>DISCUSS RESULTS:</u> Meeting of the Executive Committee to discuss and evaluate survey responses.	Meeting Scheduled: June 3, 2016 @ 8:00 a.m.
Phase Three: Discussion and Release	
Executive Committee reports results of the evaluation to full Council (open meeting; all written documents are public records and subject to open records).	CPE Meeting: June 3, 2016
Phase Four: 2016-17 Goals and Objectives	
Proposed 2016-17 work plan approved by Council	<p><i>Tentative: June 3, 2016</i></p> <p><i>(Date is dependent on adoption date of 2016-2021 Strategic Agenda)</i></p>

Survey Takers - President Evaluation 2016

CPE members (E-mail)

- | | | |
|---------------------|-------------------|-------------------------|
| 1. Glenn Denton | 5. Dennis Jackson | 9. Elizabeth Ruwe |
| 2. Maryanne Elliott | 6. Pam Miller | 10. Robert Staat |
| 3. Joe Ellis | 7. Donna Moore | 11. Sherrill Zimmerman |
| 4. Dan Flanagan | 8. Marcia Ridings | 12. Stephen Pruitt, KDE |
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Presidents (E-mail)

- | | | |
|------------------------|-------------------------|-----------------------|
| 1. Michael Benson, ECU | 5. Robert Davies, MuSU | 9. Gary Ransdell, WKU |
| 2. Jay Box, KCTCS | 6. Geoffrey Mearns, NKU | 10. Gary Cox, AIKCU |
| 3. Raymond Burse, KSU | 7. Eli Capilouto, UK | |
| 4. Wayne Andrews, MoSU | 8. Jim Ramsey, UofL | |
-

CPE senior leadership staff (E-mail)

- | | | |
|-------------------|-------------------|----------------------|
| 1. Mary Allison | 5. Doyle Friskney | 9. Bill Payne |
| 2. Melissa Bell | 6. Jay Morgan | 10. Travis Powell |
| 3. Rebecca Bowman | 7. Lee Nimocks | 11. Reecie Stagnolia |
| 4. Ron Carson | 8. Sue Patrick | 12. Aaron Thompson |
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State Policy Leaders (E-mail)

1. Dave Adkisson, Chamber of Commerce
2. Kris Kimel, KSTC
3. Carl Rollins, KHEAA
4. Bridgette Blom Ramsey, Prichard Committee

Governor's Administration (Mail)

1. Governor Bevin
 2. Scott Brinkman, Secretary Exec Cabinet
 3. John Chilton, State Budget Director
 4. Hal Heiner, Secretary, Education & Workforce Development Cabinet
-

Legislature (Mail)

Senate

1. Robert Stivers, President (R)
2. David Givens, President Pro Tem (R)
3. Mike Wilson, Chair, Education (R)

House

1. Greg Stumbo, Speaker of House (D)
2. Jody Richards, Speaker Pro Tem (D)
3. Arnold Simpson – Chair, Budget Review Subcommittee on Postsecondary Education (D)
4. Derrick Graham, Chair, Committee on Education (D)

The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

WHAT IS THIS?

The Council is conducting its annual evaluation of its president, Robert L. King. As a campus president, you are being asked to complete this brief survey. For each question, please choose one of the five options provided. Space is provided for comments if you desire to explain your response. Your answers to this survey are ANONYMOUS.

You may only fill out the survey once. Press NEXT to begin.

- * 1. Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐☐☐☐☐

Please comment:

- * 2. Does President King work effectively with the presidents of Kentucky's postsecondary institutions, maintaining good communication and a collegial, professional environment?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐☐☐☐☐

Please comment:

- * 3. To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, CPE staff, the Governor and his staff, members of the General Assembly, and other key policy leaders?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

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Please comment:

- * 4. Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐
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Please comment:

- * 5. The Council approved the CPE President's Plan of Work for the months of July 2015 through June 2016 at its June 12, 2015 meeting. A copy of it can be viewed here: [CPE Plan of Work 2015-16](#).

To your knowledge, has President King advanced the objectives and priorities set by the CPE members for the performance period?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐☐☐☐☐

Please comment:

- * 6. Do you view President King as an ally and advocate for the entire system of postsecondary education? Is he effective in that role and has he treated you and your institution fair?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

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Please comment:

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Meets Expectations

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Please comment:

- * 2. Does President King work effectively with the Council members, maintaining good communication and a collegial, professional environment?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

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Please comment:

- * 3. To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE staff, campus leaders, the Governor and his staff, members of the General Assembly, and other key policy leaders?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

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Please comment:

- * 4. Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?

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Please comment:

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You may only fill out the survey once. Press NEXT to begin.

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Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐☐☐☐☐

Please comment:

- * 2. Does President King work effectively with the Council staff, maintaining good communication and a collegial, professional environment?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐☐☐☐☐

Please comment:

* 3. To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, campus leaders, the Governor and his staff, members of the General Assembly, and other key policy leaders?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

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Please comment:

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Meets Expectations

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Please comment:

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WHAT IS THIS?

The Council is conducting its annual evaluation of its president, Robert L. King. As a state policy leader, you are being asked to complete this brief survey. For each question, please choose one of the five options provided. Space is provided for comments if you desire to explain your response. Your answers to this survey are ANONYMOUS.

You may only fill out the survey once. Press NEXT to begin.

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Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐☐☐☐☐

Please comment:

- * 2. Does President King work effectively with key policy leaders, maintaining good communication and a collegial, professional environment?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory

☐☐☐☐☐

Please comment:

- * 3. To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE staff, CPE board member, campus leaders, and members of the General Assembly?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory



Please comment:

- * 4. Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?

Exceptional

Exceeds Expectations

Meets Expectations

Needs Improvement

Unsatisfactory



Please comment:



2016 Performance Evaluation of Robert L. King, President Council on Postsecondary Education

Survey Questions for: Governor and Governor's staff

The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

CPE is conducting its annual evaluation of its president, Robert L. King. As a member of the Governor's staff, you are being asked to complete this brief survey. Please place a check mark in box that best describes your answer to each question. Space is provided for comments if you desire.

Upon completion, this survey should be mailed to Blue & Co., LLC, the Council's independent certified public accounting agency, **no later than May 18, 2016**. Place your completed survey in the enclosed white envelope and seal. Then place the sealed envelope in the enclosed yellow, postage-paid envelope. It is not necessary to include your name on the survey. All written documents are public records and subject to open records.

The data from each surveyed group will be personally tabulated by the Council Chair and Vice Chair. The results will be presented to the full Council at its June 3 meeting.

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(1) Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?					
<i>Please Comment:</i>					
(2) Does President King work effectively with members of the Governor's staff, maintaining good communication and a collegial, professional environment?					
<i>Please Comment:</i>					

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(3) To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, campus leaders, members of the General Assembly, and other key policy leaders?					
Please Comment:					
	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(4) Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?					
Please Comment:					

Place your completed survey in the enclosed white envelope and seal.
Then place the sealed white envelope in the yellow, postage-paid envelope and mail to Blue & Co., PLLC.

Thank you for your participation. Please return your survey by May 18, 2016



2016 Performance Evaluation of Robert L. King, President Council on Postsecondary Education

Survey Questions for: Kentucky General Assembly

The Council on Postsecondary Education is the state coordinating board for postsecondary and adult education in Kentucky. Under the leadership of its president, the Council collaborates with the university and college presidents, the body politic, the P-12 education system, and public opinion leaders toward the realization of the goals directed by the Kentucky Postsecondary Education Improvement Act of 1997 (House Bill 1).

CPE is conducting its annual evaluation of its president, Robert L. King. As a member of the Kentucky General Assembly, you are being asked to complete this brief survey. Please place a check mark in box that best describes your answer to each question. Space is provided for comments if you desire.

Upon completion, this survey should be mailed to Blue & Co., LLC, the Council's independent certified public accounting agency, **no later than May 18, 2016**. Place your completed survey in the enclosed white envelope and seal. Then place the sealed envelope in the enclosed yellow, postage-paid envelope. It is not necessary to include your name on the survey. All written documents are public records and subject to open records.

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	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
(1) Does President King have a clear understanding of the goals of postsecondary and adult education reform, and has he translated that understanding into progress and achievement?					
<i>Please Comment:</i>					
(2) Does President King work effectively with members of the General Assembly, maintaining good communication and a collegial, professional environment?					
<i>Please Comment:</i>					

	Exceptional	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory
<p>(3) To the extent of your personal knowledge, has President King established a positive, professional reputation in the state and built effective relationships with CPE members, campus leaders, the Governor and his staff, and other key policy leaders?</p> <p><i>Please Comment:</i></p>					
<p>(4) Has President King responded well to unanticipated or difficult situations, and to the specific challenges associated with this position?</p> <p><i>Please Comment:</i></p>					

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Thank you for your participation. Please return your survey by May 18, 2016.

Bingham, Heather M (CPE)

Subject:

Response Requested: 2016 Evaluation of CPE President, Robert L. King

SENT ON BEHALF OF CPE CHAIR, GLENN DENTON

The Council on Postsecondary Education, the coordinating board for postsecondary and adult education in Kentucky, is conducting the annual evaluation of its president, Robert L. King. We are interested in the opinions of our constituents across the state, and ask that you complete the brief survey.

They survey can be accessed here: <https://www.surveymonkey.com/r/2016CPEStaff>. The deadline for completion is May 18, 2016.

The CPE Executive Committee will tabulate the data from these surveys, and will report the findings to the full Council at its June 3 meeting. The surveys are public records and subject to open records. It is not necessary to include your name on the survey.

Thank you for your input.

Sincerely,

A handwritten signature in blue ink, appearing to read "Glenn Denton".

Glenn Denton
Chair



Kentucky Council on Postsecondary Education

Steven L. Beshear
Governor

1024 Capital Center Drive, Suite 320
Frankfort, Kentucky 40601
Phone: 502-573-1555
Fax: 502-573-1535
<http://www.cpe.ky.gov>

Robert L. King
President

April 27, 2016

(Name)
(Title)
(Address)
(Address 2)
(City, State, Zip)

Dear (Salutation, Name):

The Council on Postsecondary Education, the coordinating board for postsecondary and adult education in Kentucky, is conducting the annual evaluation of its president, Robert L. King. We are interested in the opinions of our constituents across the state, and ask that you complete the brief survey, which is enclosed.

Envelopes are provided to return your completed survey to Blue & Co., LLC, the Council's independent certified public accounting agency, no later than May 18.

The CPE Executive Committee will tabulate the data from these surveys, and will report the findings to the full Council at its June 3 meeting. The surveys are public records and subject to open records. It is not necessary to include your name on the survey.

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Enclosures