

MINUTES
Council on Postsecondary Education
Executive Committee
November 17, 2003

The Executive Committee of the Council on Postsecondary Education met November 17, 2003, at 2 p.m. at the Hyatt Regency in Louisville, Kentucky. Chair Barger presided.

ROLL CALL The following committee members were present: Steve Barger, Peggy Bertelsman, Bart Darrell, Ron Greenberg, and Joan Taylor. Other Council members present: Walter Baker, Richard Freed, and Esther Jansing.

APPROVAL OF MINUTES The minutes of the September 21, 2003, Executive Committee meeting were approved as distributed.

FY 2002-03 AGENCY AUDIT **RECOMMENDATION:** The staff recommends that the Executive Committee on behalf of the Council accept the FY 2002-03 agency audit and report back to the Executive Committee on actions taken to resolve management comments contained in the audit report.

Allen Norvell with Potter & Company reviewed the audit report and stated that there were no references of noncompliance found. Management letters were provided on the general audit and on travel procedures and requirements. The committee members asked the Council staff to provide an annual report on the pass-through programs.

The executive committee had asked Potter & Company for a cost estimate for a management audit on the business controls in place, or that should be in place, related to the transfer of the adult education and literacy programs. Mr. Norvell provided the committee with a proposal costing an additional \$8,000. The committee members will review the proposal and will decide if this review should occur at the present time or can be reported as part of next year's audit of the Council (which will include adult education activities).

MOTION: Ms. Bertelsman moved that the audit report be accepted. Mr. Greenberg seconded the motion.

VOTE: The motion passed.

CAPITAL PROJECT – KCTCS **RECOMMENDATION:** The staff recommends that the Executive Committee on behalf of the Council approve the request of the Kentucky Community and Technical College System to construct a vehicle and pedestrian connection between the Somerset

Community College campus and the Technical College campus with \$1,200,000 in federal funds (Federal Highway Administration Transportation and Community System Preservation Grant).

MOTION: Ms. Bertelsman moved that the recommendation be approved. Ms. Taylor seconded the motion.

VOTE: The motion passed.

CAPITAL
PROJECT –
KSU

RECOMMENDATION: The staff recommends that the Executive Committee on behalf of the Council approve the request of Kentucky State University to purchase a Satellite Uplink Mobile Unit with \$900,000 of federal funds (U.S. Department of Agriculture).

MOTION: Mr. Darrell moved that the recommendation be approved. Ms. Bertelsman seconded the motion.

VOTE: The motion passed.

2004-06
REGIONAL
STEWARDSHIP
PROGRAM
GUIDELINES

At the November 2003 CPE meeting, the staff was asked to revise the 2004-06 Regional Stewardship Program Guidelines to include the involvement of the P-16 councils and the independent institutions. The revised guidelines were distributed.

2004-06 TOTAL
BUDGET
FUNDING
DISTRIBUTION
POLICY

The Council adopted the 2004-06 Total Budget Funding Distribution Policy at the November 3 CPE meeting. Mr. Layzell said that the staff is consulting with the institutions to consider several options regarding possible principles that may be used to guide the Governor and legislature in the allocation of less than full funding of the total budget recommendation. The presidents will discuss the draft principles at their December 8 meeting.

The executive committee expressed an interest in being involved as the total budget funding distribution principles are being developed. The staff will send the guidelines to the Council members prior to the December 8 discussion and will provide an update after that meeting.

The meeting adjourned at 3:15 p.m.

Thomas D. Layzell
President

Phyllis L. Bailey
Associate, Executive Relations