

MINUTES

CPE Executive Meeting

November 5, 2010

AGENDA

Council on Postsecondary Education Executive Committee

Friday, November 5, 2010
8 a.m. (ET)
Library, Room 204G
Eastern Kentucky University
Richmond, KY

1. Roll Call
2. Review FY 2009-10 Agency Audit Report
3. Adjournment

MINUTES
Council on Postsecondary Education Executive Committee
November 5, 2010

The Executive Committee of the Council on Postsecondary Education met November 5, 2010, at 8 a.m. (ET) at Eastern Kentucky University in Richmond, Kentucky.

ROLL CALL

The following members attended: Paul Patton, Pam Miller, Dan Flanagan, and Jim Skaggs. Glenn Denton did not attend.

Robert King, Lee Nimocks, John Hayek, Jennifer Jackson, Terry Pruitt, and Tammie Clements from the Council staff attended. Allen Norvell with the auditing firm was present.

**2009-10
AGENCY AUDIT**

The purpose of the meeting was to review the financial audit of the Council's programs for fiscal year 2009-10. Due to the complexity and amount of funds flowing through the agency's budget, the Council contracted with an independent auditor to conduct the annual review of its financial statements. This audit is not statutorily required, but serves the Council well by having an outside entity review Council finances, internal controls, and regulatory and grant compliance. Blue and Company LLP, a certified public accounting agency in Lexington, conducted the audit this year.

Mr. Norvell said that the Council received an unqualified opinion with no findings or questioned costs. The audit found that the Council's financial statements present fairly, in all material respects, the financial position of the agency.

The firm noted a couple of areas that could be strengthened in terms of internal controls and operating efficiencies. One recommendation related to timely submission of sub-recipient reports and the other related to timely submission of invoices from sub-recipients. Although both of these areas are dependent on outside agencies submitting documents to the Council, staff continues to work on monitoring the activity of its sub-recipients in order to improve in both of these areas.

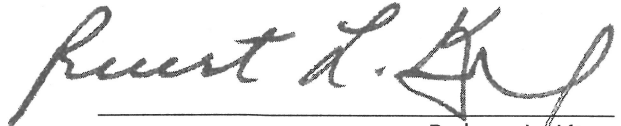
Mr. Norvell thanked the Council for the opportunity to serve as auditor and thanked the Council staff for their assistance during the audit.

MOTION: Mr. Flanagan moved that the Executive Committee accept the audit report. Ms. Miller seconded the motion.


VOTE: The motion passed.

ADJOURNMENT

The meeting adjourned at 8:35 a.m.



Robert L. King
President



Tammie L. Clements
Associate, Executive Relations