MEETING MINUTES

Approved by the Committee on November 4, 2026

Who:	Kentucky Council on Postsecondary Education
Type:	Healthcare Workforce Investment Fund Steering Committee
Date:	August 24, 2026
Time:	1 p.m. ET (12 p.m. CT)
Location:	Virtual meeting; livestreamed to CPE YouTube page

CALL TO ORDER

The Healthcare Workforce Investment Fund (HWIF) Steering Committee met August 24, 2026, at 1:00 p.m. ET (12:00 p.m. CT). The meeting occurred virtually via ZOOM webinar. Chair LaDonna Rogers presided.

ATTENDANCE

There was a quorum of 8 voting members in attendance:

- Mason Dyer – attended
- Tim Gaillard – attended
- J.P. Hamm – attended
- Aundrea Lewis – attended
- Donovan Layne – did not attend
- Cliff Maesaka – attended
- Michael Muscarella – attended
- LaDonna Rogers – attended
- Beth Shafer – attended
- Michael Yoder – did not attend

Dr. Jamie Woolery, Senior Associate of Workforce and Economic Development, served as recorder of the meeting minutes.

UPDATES ON HWIF ROUND 5 FUNDING

Dr. Woolery provided updates on the HWIF Partnership Proposal Round 5 funding, including the information website link, RFP release dates and potential award amounts, a timeline for round 5, and dashboard highlights from the CPE Data and Analytics team. Additionally, staff presented an overview of the expected application and scoring process for the fifth round.

Committee member Gaillard asked if there were any updates to the funding statute and if the items covered had changed, in which Dr. Woolery responded in the negative on both counts.

UPDATED HWIF DOCUMENTS AND RESOURCES

Dr. Woolery provided a link to the HWIF awardee toolkit. She also stated the reporting form is in development and would be shared by email when ready.

NEXT STEPS

Dr. Woolery reminded committee members of next steps and the proposed procedures of the next Committee meeting, which will focus on reviewing the submitted round 5 proposals. Staff stated they will send a poll to finalize the meeting date on the week of Nov 2-6, 2026.

ADJOURNMENT

The meeting adjourned at 1:20 p.m. ET.