

**MEMO OF RECORD**  
Council on Postsecondary Education

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Type: Nominating Committee  
Date: December 7, 2020  
Time: 10:30 a.m. ET  
Location: Virtual Meeting - Committee members by ZOOM, Public viewing hosted on CPE YouTube Page.

**WELCOMING & CALL TO ORDER**

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The Nominating Committee met Monday, December 7, 2020, at 9:00 a.m., ET. Pursuant to Executive Order 2020-243 and a memorandum issued by the Finance and Administration Cabinet dated March 16, 2020, and in an effort to prevent the spread of Novel Coronavirus (COVID-19), the Committee met utilizing a video teleconference. Members of the public were invited to view the meeting virtually on the CPE YouTube page. Committee Chair Kristi Nelson presided.

**ATTENDANCE**

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Members in attendance: Kristi Nelson, Richard Nelson, and Carol Wright.

Heather Faesy, CPE's senior associate for Board Relations, served as recorder of the meeting notes.

**REVIEW OF BYLAWS AND REQUIREMENTS FOR SERVING**

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The Committee members reviewed the bylaws and criteria for serving as an officer during the 2021 calendar year. They also reviewed the list of current members and their remaining terms of service.

**DISCUSSION OF THE 2021 SLATE OF OFFICERS NOMINATIONS**

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The Committee members discussed their options for nominations. It was determined that the chair would send an email asking for nominations or letters of interest from Council members and meet again the following week to finalize the nominations.

## **ADJOURNMENT**

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The Committee adjourned at 10:45 a.m., ET.