



Kentucky Reading Project for Read to Achieve (KRP4RTA) Grant

Deadline: February 17, 2023

In an effort to accelerate learning for primary students, funding is available from the Kentucky Council on Postsecondary Education (CPE) through a partnership with the Kentucky Department of Education (KDE) using the Kentucky Read to Achieve (KY RTA): Reading Diagnostic and Intervention Grant.

The KRP4RTA grant will fund proposals from public and private colleges of education through a competitive award process to train K-3 teachers currently participating in the KY RTA Program. Training will be focused on structured literacy practices and the use of valid and reliable universal screeners and diagnostic data for informing reading instruction and intervention.

CPE anticipates awarding eight grants, up to \$55,000, to individual institutions. The anticipated effective date of contracts resulting from this RFP is April 1, 2023, through June 30, 2023. To be eligible, colleges of education must respond to this Request for Proposal (RFP) by the deadline of February 17, 2023, at 4:30 p.m. ET.

Basic Requirements:

- An institution may submit no more than one single proposal.
- Professional learning provided by grant recipients must align with Section 2 of KRS 158.792, which requires the Read to Achieve (RTA) awardees to participate in high-quality professional learning and KRS 158.305, within Senate Bill 9 (2022), the Read to Succeed Act, that requires comprehensive schoolwide reading instruction aligned to reading and writing standards.
- Proposals must include a brief overview of the proposed program and amount of funding requested.

Project proposals for the KRP4RTA grant will be scored on the following elements: project description, resources, budget and evaluation. These sections are described below.

Project Description, Abstract and Narrative – Maximum 65 Points

The KRP4RTA will build the capacity of [RTA-awarded](#) K-3 teachers to focus on structured literacy practices and the use of valid and reliable universal screener and diagnostic data. Successful proposals will:



- Provide a narrative and timeline of all project activities, including the projected number of teachers served, along with a recruitment plan for those teachers;
- Explain how the project will increase the number of teachers committed to using structured literacy practices to promote literacy achievement in the classroom;
- Explain how the project provides researched-based instructional strategies aligned to the *Kentucky Academic Standards for Reading and Writing*;
- Outline how the project will incorporate Kentucky’s Multi-Tiered System of Supports to improve the engagement of all students learning at developmentally appropriate grade-levels with an emphasis on the alignment of Tier 2 interventions to the high-quality instructional resources used for Tier 1;
- Describe how the project will assist teachers in the development of knowledge and skills for the appropriate use of screening strategies and reading diagnostic data to implement intervention strategies and research-based literacy instruction.

Resources and Capacity – Maximum 15 Points

Successful proposals will provide evidence of a commitment of the institutional resources and personnel necessary to support the proposed activities and meet the project’s objectives. The proposal also will clearly describe the qualifications of all key staff implementing the project, including education and/or work experience, along with any curriculum and instructional resources used by staff to implement the project.

Project Evaluation and Ongoing Support – Maximum 10 Points

Successful proposals will provide an evaluation design that indicates the process and tools by which the outcomes and effectiveness of the project will be assessed. Project evaluations must specifically include qualitative data, including the perceptions of participants from attendees, on the value of the professional learning, the quality of the professional learning and its relevance to their roles, and the impact of the implemented efforts on various student outcomes. The proposal also will explain how support will be provided to participants and sustained to meet the [Read to Succeed Act implementation timeline requirements](#) during the 2023-2024 school year.

Project Budget – Maximum 10 Points

Successful proposals will include a proposed budget that is clear, concise and cost-effective. The budget should include a detailed funding of all activities included to support the per section cost for KRP4RTA with a justification of those costs.

Submission Guidelines

Proposals will be submitted as a PDF via email to CPEP20@ky.gov. The maximum page length for the proposal is five pages, excluding the budget form and narrative and a one-page project summary. All applications should contain the following elements on numbered, double-spaced



pages with one-inch margins and 12-point font. Any budget template may be used to best meet your needs.

The application must include:

- One Page Abstract/Project Summary
- Project Proposal (limit, five pages total)
 1. Project Description, Abstract and Narrative
 2. Resources and Capacity
 3. Project Evaluation and Ongoing Support
- Bibliography - All cited references, instructional materials and curriculum must be included in a bibliography
- Budget Form and Narrative

Once each proposal has been received, a notice will be sent to each point of contact. If you do not receive your notice within one week of submitting your proposal, please email CPEP20@ky.gov. It is the sole responsibility of the submitting institution to verify receipt of the proposal.

Proposal Review and Award Process

Projects will be awarded on a competitive basis. Project proposals will be reviewed and evaluated by members of the KRP4RTA review committee upon closure of the RFP. The review committee will convene for final recommendations on February 24, 2023. The proposals will be ranked based on rubric scores and funding priorities. Projects will be awarded until all funds are assigned. The committee will also recommend any required conditions for funding. Grantees will be notified of their selection on March 1, 2023.

All institutions submitting proposals will be notified in writing regarding the status of their proposal after all proposals have been evaluated. The Council reserves the right to accept or reject any and all proposals in whole or in part and to negotiate any or all aspects of a proposal. The Council bears no responsibility for any costs incurred while preparing any proposal.

The RFP can be viewed at <http://www.cpe.ky.gov/news/rfp>.

Other Important Information

Reporting Schedule

At a minimum, one professional learning plan shall be required by April 13, 2023, and one final project report shall be required by November 1, 2023. The professional learning plan shall contain the elements of the institutional proposal listed above and the estimated number of teachers participating in the project, any curriculum or instructional resources used in the project, number of faculty and staff participating in the project, and activities that occurred to



date in implementing any of the project. The final report shall also include the information above and a progress analytics report detailing the following, but not limited to: the number of participants for each site and participation rate; the number of districts represented at each site; qualitative data, including the perceptions of participants from attendees, on the value of the KRP4RTA; the quality of the professional learning and its relevance to their roles; and the impact of the implemented efforts on various student outcomes.

CPE requires that all reports be submitted on a schedule established as listed above or as modified in subsequent correspondence. Additional updates may be requested by Council staff.

Eligibility and Restrictions

CPE reserves the right to fund a proposal in full or in part, to request additional information to assist in the review process, to reject any of the proposals responding to the RFP, and to reissue the RFP and accept new proposals if the KRP4RTA review committee determines that doing so is in the best interest of the Commonwealth.

CPE further reserves the right to withhold funding if at any point the program does not adhere to the requirements of the state-funded program, applicable laws and regulations, and stated results and outcomes or the goals and objectives declared in this RFP. CPE staff reserves the right to attend any training or project activity to ensure the fidelity of the program and to directly contact workshop participants regarding their experiences for its own internal evaluation of the project.

This is a reimbursement grant and any unexpended funds remaining after the expiration of the agreement will be forfeited by the institution. Reimbursement invoice requirements will be disseminated upon award.

State Use of Work Products

The Commonwealth of Kentucky and its agencies shall have royalty-free and unlimited rights or license to use, disclose, reproduce, publish, distribute, modify, maintain or create derivative works from, for any purpose whatsoever, all work products created, designed, developed, derived, documented, installed or delivered under this grant subject to the relevant terms that will be included in the grant contract. Furthermore, all grant projects are subject to inclusion in the state's Electronic Learning Center.

Title VI Compliance

CPE operates all programs and activities free from discrimination on the basis of sex, color, race, religion, national origin, age, marital status, pregnancy or disability. For information on alternative formats available for this and other department publications, please email CPEP20@ky.gov.



Kentucky Reading Project for Read to Achieve Grant Timeline

January 27, 2023: Announcement of request for proposals

February 17, 2023, 4:30 p.m. ET: Proposal Submission deadline

February 20, 2023: Proposals circulated to Grant Review Committee

February 24, 2023: Grant Review Committee meets to evaluate proposals

March 1, 2023: Grant applicants are notified of their selection

April 1, 2023: Effective date of contracts resulting from this RFP

April 13, 2023: Professional Learning Plan deadline

November 1, 2023: Final Project Report deadline



APPENDIX A: SCORING RUBRIC

Kentucky Reading Project for Read to Achieve, 2023 Scoring Rubric

Institution	
Project Title	
Point of Contact	

Evaluation Criteria	Maximum Points	Reviewer Score	Comments/ Recommendations
<p>Project Description, Abstract and Narrative</p> <ul style="list-style-type: none"> ● Extent to which the project builds the capacity of teachers ● Extent to which the project will increase the number of teachers committed to using structured literacy practices to promote literacy achievement in the classroom ● Extent to which the project will increase the number of teachers providing researched-based instructional strategies aligned to the <i>Kentucky Academic Standards for Reading and Writing</i> ● Extent to which the project will increase teachers' understanding of how to incorporate Kentucky's Multi-Tiered System of Supports to improve the engagement of all students learning at developmentally appropriate grade-levels ● Extent to which the project will increase the pool of teachers who appropriately use screening strategies and reading diagnostic 	65		

<p>data to implement intervention strategies and research-based literacy instruction</p> <p>Scoring Range 1 – Proposal states objectives but does not connect with the RFP 30 – Proposal states objectives and connects with priorities but lacks detail 65 – Proposal provides detailed and clear connections between project objectives and the priorities of the RFP</p>			
Evaluation Criteria	Maximum Points	Reviewer Score	Comments/ Recommendations
<p>Resources and Capacity</p> <ul style="list-style-type: none"> • Extent to which the services to be provided by the proposed project are appropriate to meet the needs of the intended recipients or beneficiaries • Extent to which the project includes highly qualified staff and high-quality instructional resources/curriculum. <p>Scoring Range 1 – Service and resource descriptions are included but give no details 7 – Service and resource descriptions are included but lack detail 15 – Service and resource descriptions are included and provide details as to how they will best meet the needs of project participants</p>	15		
Evaluation Criteria	Maximum Points	Reviewer Score	Comments/ Recommendations
<p>Project Evaluation and Ongoing Support</p> <ul style="list-style-type: none"> • Extent to which the project provides an evaluation design that indicates the process and tools by which the outcomes and effectiveness of the project will be assessed. 	10		

<ul style="list-style-type: none"> Extent to which the project will provide and sustain support to participants to meet the Read to Succeed Act implementation timeline requirements during the 2023-2024 school year. <p>Scoring Range 1 – Plan is included but gives no details 5 – Plan is included but lacks details 10 – Plan is included and provides details as to how the program will support participants to meet required timelines</p>			
Evaluation Criteria	Maximum Points	Reviewer Score	Comments/ Recommendations
<p style="text-align: center;">Budget</p> <ul style="list-style-type: none"> Extent to which the project budget is clear, concise, and cost-effective. Extent to which costs are clearly justified in the budget narrative. <p>Scoring Range 1 – Budget is included but is not clear or cost effective 5 – Budget is included but lacks details 10 – Budget is included and clearly justifies project objectives with costs</p>	10		