



## Frequently Asked Questions

### How much money is available to my institution?

HB 1 (2022) appropriated funding to the Council on Postsecondary Education (CPE) to support the Healthcare Workforce Collaborative; a program designed to help address the critical healthcare workforce crisis facing the state. The HWC grant process will focus on growing and strengthening the education and training pipeline for future nurses, allied health professionals, primary care, and other healthcare providers by financially supporting innovative solutions to the frontline healthcare worker shortage. A dedicated pool of grant funds administered by CPE and directed to Kentucky's public universities and community/technical colleges are available to support and grow programs that train healthcare providers in high demand disciplines leading to professional certification and/or licensure. KCTCS will be able to access \$4 million for their 16 campuses, while public universities were each given base funding of \$200,000 plus additional funding determined by a distribution methodology which was based on previous degree production of frontline healthcare professions. The table with specific funding allocations has been included in the previously issued Funding Announcement and is available by request. Funds are administered via CPE through a reimbursement process.

Grantee	Amount
KCTCS	\$4,000,000
EKU	\$634,500
KSU	\$219,500
MoSU	\$294,600
MuSU	\$307,800
NKU	\$599,000
UK	\$824,100
UofL	\$640,900
WKU	\$479,600
<b>TOTAL</b>	<b>\$8,000,000</b>

## How many proposals can we submit?

Each institution should submit one comprehensive proposal/plan of use detailing the specifics of their innovative plan for funding as detailed in the HWC Funding Announcement (issued to institutions on June 15th). Each detailed plan should consist of no more than 1000 words. Although only one plan should be submitted, it is understood that plans should be as comprehensive as possible. Plans may include aspects of several professional programs, all contributing to the targeted goal of creating a robust and diverse trainline pipeline of future nurses, allied health professionals, and other frontline healthcare providers.

## Do I have to address each of the basic requirements for the Plan for Use?

Yes. Plans submitted must include indicators of each of the basic requirements. These include:

- establishment of a collaborative coalition between institutions of higher learning (IHL) and healthcare agencies or organizations such as hospitals, clinics, private practices, health departments, and other healthcare employers or supporters.
- adequate university clinical spots available to allow eligible students the opportunity to enter the pipeline.
- evidence of wrap around services that support student success.
- a focus on equitable access for underrepresented minority students.

These basic requirements are described in more detail in the HWC Funding Announcement.

## How do I know which professional healthcare groups are considered to be “frontline”?

Information regarding essential frontline workers was gathered from the report titled Estimating the Essential and Frontline Workers in Kentucky’s Healthcare Occupations (KYSTATS, November 2021). For purposes of this process, frontline occupations are those that are determined to be essential and provide services in person. These occupations will fall into two basic groups: healthcare practitioners and technical occupations and healthcare support occupations.



Can funds be used for salaries including salaries for part-time/adjunct faculty?

Though funds cannot be used to supplant the salaries of executive or administrative staff, faculty salary support for new or improved programming will be considered. Proper justification is required explaining how an increase in part time/full time faculty is related to student success and/or program completion.

Is it necessary that I include letters of support or memorandums of agreement with our healthcare partners, even if these have been in existence for some time?

Yes. These documents demonstrate the benefits of your partnerships and can detail support provided such as commitments related to staff, commitments related to resources (financial or otherwise), and commitment to expanded clinical experiences for your students. They may even list specifics related to intention to employ after students complete successfully.

Do we need to submit a budget justification with the budget? How do we submit our budget?

Within the plan, link your plan for use initiatives with line items on your budget. There is no specific form you need to use; an internal grant excel spreadsheet will suffice.

Are we required to establish an actual contract in order to access our funding?

Each institution will present a plan for use for allocated funds. After the submitted plan is approved by CPE, it will be attached as an addendum to a contract that is established between CPE and the institution. The contract scope will be written using the project scope documents issued to the institutions when plans were requested. Institutions can draw down funds up to a period of two years following contractual agreement by providing documentation of the expenditure that aligns with the contract and plan.

Do we budget to the allotted amount, or can we provide additional requests in case there is additional funding available in the future?

Plan for use budgets should address the specific amount of funding that is available to the institution. While we hope to continue to support innovative healthcare workforce development in this matter, there is no assurance that additional funds will be allocated in the future.

How can I attain support from CPE staff related to development of my Plan of Use?

Please direct all inquiries related to the Healthcare Workforce Collaborative Grant to  
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If your questions pertain to reimbursement and contract development, direct inquiries to  
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